

GUJARAT POLLUTION CONTROL BOARD

PARYAVARAN BHAVAN, SECTOR 10A,
GANDHINAGAR – 382010, Gujarat

OFFICE ORDER

Subject: Online Application and Processing for Conducting Public Hearings (Public Consultation) under the provisions of the Environmental Impact Assessment Notification, 2006.

The Ministry of Environment, Forest and Climate Change (MoEF&CC), New Delhi, has issued the Environmental Impact Assessment (EIA) Notification, 2006 (as amended), which establishes the legal framework for obtaining prior Environmental Clearance (EC) for specified developmental projects and activities.

Pursuant to this Notification, issued under the Environment (Protection) Act, 1986, the detailed requirements and procedures for conducting Public Hearings (Public Consultation) have been prescribed. The Gujarat Pollution Control Board (GPCB) is mandated with the roles and responsibilities of executing these Public Hearings (Public Consultation).

As part of the **Ease of Doing Business (EoDB)** initiative and the digital transformation of current administrative workflows, GPCB has developed a dedicated online module for the Public Hearing process within the **XGN 2.0 Portal**. This module enables Project Proponents to submit applications online, allows Regional Officers to process them seamlessly, and facilitates ultimate approval by the Head Office.

Accordingly, the following procedure is hereby mandated for compliance on the digital platform:

- 1. Application Submission:** The Project Proponent seeking a Public Hearing (Public Consultation) shall apply online via the XGN 2.0 portal.
- 2. Scrutiny and Acceptance:** Upon receipt of the application, the respective Regional Office shall scrutinize the documents and accept the application upon ensuring its completeness.
- 3. Scheduling:** The Regional Office shall coordinate with and obtain a schedule from the District Collector to conduct the Public Hearing (preferably through the *E-Sarkar* platform).
- 4. Public Notice Approval:** The Regional Office shall submit the case file to the Head Office for the formal approval of the Public Notice.
- 5. Conduct and Reporting:** The Regional Office shall conduct the Public Hearing in strict accordance with the prescribed statutory procedure and subsequently submit the Minutes of the Meeting (Proceedings) to the Head Office for onward submission to the Competent Authority.

This online module is designed to ensure transparency, accountability, real-time monitoring, and completely paperless processing of Public Hearing proposals.

All Project Proponents seeking a Public Hearing under the EIA Notification, 2006 (and subsequent amendments), as well as all concerned officers of the GPCB, are hereby directed to strictly adhere to the aforementioned procedure.

Dipali Tank

Member Secretary

No: GPCB/PUR/e-file/128/2026/0390/Legal/2/2026

Date: as per E-sign

To:

1. All Regional Officers, GPCB
2. All Unit Heads, GPCB

Copy To,

1. PA to Hon'ble Chairman, GPCB, Gandhinagar

File No: GPCB/PUR/e-file/128/2026/0390/Legal

Approved By: Chairman, Chairman Office, GPCB

Open the document in Adobe Acrobat DC to verify the E-sign



2. PA to Hon'ble Member Secretary, GPCB, Gandhinagar
3. Unit Head, IT Branch, GPCB.....to upload on XPN

