

GUJARAT POLLUTION CONTROL BOARD

“Paryavaran Bhavan”, Sector – 10A,

Gandhinagar

CIRCULAR

Subject: Discontinuation of Physical Submission of Documents/Reports regarding

To promote ease of compliance, improve administrative efficiency, and facilitate paperless governance, the Gujarat Pollution Control Board has enabled online submission of various applications, reports, returns, and compliance documents through the XGN Portal.

It has been observed that Industries/Health Care Facilities (HCFs) are continuing to submit certain documents physically at Regional Offices and Head Office despite the availability of online submission facilities.

The facility for online submission/uploading of documents related to various applications has already been made available in the XGN Portal under the respective application modules.

Accordingly, it is hereby informed that with immediate effect, physical submission of the following documents at any Regional Office or Head Office of the Board shall not be accepted and shall not be entertained for the registered Industries/Health Care Facilities (HCFs), as the same has been facilitated under the menu of compliances & return after login: (<https://gpcbogn.gujarat.gov.in/Dashboard>Returns>).

The online submission facility is available on the XGN Portal for following:

1. Response against Notice of Entry issued during inspections.
2. Reply/Compliance against Show Cause Notices, Notices of Directions, Closure Directions and other directions issued by the Board.
3. Annual Return (Form-IV) under Hazardous and Other Waste Management Rules.
4. Annual Return under Biomedical Waste Rules.
5. Environmental Statement (Form-V).
6. Environmental Audit Reports.
7. Half-Yearly Reports, Annual Reports like Plastic Waste Return, Fly Ash Return and Half yearly EC compliance report required under Consent/Authorization conditions.

8. Any other document/compliance/report (like HAZOP study report, Remediation plan, Various undertaking etc.) for which online submission facility has been provided in the XGN Portal.

Industries/HCFs are requested to ensure timely uploading of the aforesaid documents through the XGN Portal within the stipulated time period. The date and time of successful online submission on the portal shall be treated as the official submission date for record and compliance purposes.

However, in exceptional cases where physical submission is specifically called for by the Board through a written communication, the concerned industry/unit shall comply accordingly.

In the cases where Industries/HCFs are required to submit the Bank Guarantee, original copy of the same shall be submitted to Head Office registry Branch.

The units which are not registered with Gujarat Pollution Control Board in XGN Portal will be required to submit the documents at the respective office.

All Regional Officers, officers of Head Office, and concerned stakeholders are requested to take note of the above and ensure strict compliance.

This circular is published after the approval of competent authority.

For and on behalf of
Gujarat Pollution Control Board

Dipali Tank
5/6/26
Dipali Tank,

Member Secretary

No. GPCB/ADM – 1193(1)/ *902893*

Date: *05 JUN 2026*

To,

All Regional Officers, Gujarat Pollution Control Board.....for information and necessary action.

The Unit Head –Personnel Branch, Gujarat Pollution Control Board.....for information and necessary action.

Copy To:

1. All Unit Heads, Gujarat Pollution Control Board.....for information and necessary action.
2. Select File – ADM – 1193(1)